

**DESOTO COUNTY BUILDING DEPARTMENT  
AUTHORIZATION LETTER**

NOTE: COPIES OF ALL APPLICABLE LICENSES MUST BE ATTACHED.

STATE LICENSE NUMBER: \_\_\_\_\_ COUNTY LICENSE NUMBER: \_\_\_\_\_  
LICENSE HOLDER NAME: \_\_\_\_\_  
FIRM NAME: \_\_\_\_\_  
FIRM ADDRESS: \_\_\_\_\_ PHONE :(    ) \_\_\_\_\_

I HEREBY AUTHORIZE THE FOLLOWING INDIVIDUAL (S) TO ACT AS MY AGENT IN ALL AREAS OF THE PERMITTING PROCEDURES WITH DESOTO COUNTY BUILDING DEPARTMENT **VALID UNTIL** \_\_\_\_\_ **(IF NO DATE VALID FOR 1 YEAR FROM THE DATE SIGNED BELOW)**: (PLEASE TYPE OR PRINT).

Check only **ONE** of the following:

- \_\_\_\_\_ This authorizes **ONLY** those listed below.
  - \_\_\_\_\_ This is in **ADDITION** to a previously submitted Authorization.
  - \_\_\_\_\_ This is for **ONE JOB ONLY**.
- Home owner's Name: \_\_\_\_\_  
Job site address: \_\_\_\_\_

<u>AUTHORIZED PERSON(S)</u>	<u>SIGNATURE OF AUTHORIZED PERSON</u>
_____	_____
_____	_____
_____	_____

*I understand that I remain fully responsible and liable for all acts performed under permits pulled in the above method.*

*Further I understand that this authorization letter will not be honored by the Desoto County Building Official after the date stated above, but if no date is stated this form will only be valid for a period of one year from the date signed. This form has to be in the original state to be accepted.*

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(License Holder Only)

State of Florida  
County of \_\_\_\_\_

The foregoing instrument was subscribed and sworn (or affirmed) before me via  physical presence OR  online notarizations, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_, who is personally known to me [ ] or showed identification[ ]. Type of Identification shown if applicable: \_\_\_\_\_.