



DeSoto County Building Department
201 E. Oak Street, Suite #204
Arcadia, FL 34266
Ph. (863) 993-4811 Fax (863) 491-6163
building@desotobocc.com

STATE CERTIFIED CONTRACTOR REGISTRATION FORM

Please submit the following documents. All items must be included to process. Instruct your insurance company to fax Certificates of Insurance directly to DeSoto County (Fax: 863-491-6163), or email to building@desotobocc.com. **DeSoto County Building Department must be listed as the Certificate holder.**

1. Copy of current state license.
2. A Local Business Tax Receipt from qualifier's home county, *if applicable*.
3. Current driver's license.
4. Certificate of Insurance for General Liability.
5. Worker's Compensation COI or qualifier's exemption card.
6. Authorization Letter (if authorizing agents to sign for you)

CERTIFICATE HOLDER'S NAME: _____

NAME OF BUSINESS: _____

CERTIFICATE CLASSIFICATION: _____

BUSINESS ADDRESS: _____

BUSINESS MAILING ADDRESS: _____

BUSINESS PHONE: _____

FAX NUMBER: _____

CELL PHONE: _____

EMAIL ADDRESS: _____

Contractor's Signature

Date

Attach business card here